

## CONDITIONS AGREED WITH NORTH YORKSHIRE POLICE

### 1. CCTV

- 1.1. The Premises Licence Holder shall install and maintain a CCTV system at the premises giving coverage of all entry points and areas to which customers have access in any lighting conditions.
- 1.2. Such CCTV system shall continuously record whilst the premises are open for licensable activities and shall be capable of providing clear images and frontal identification of customers.
- 1.3. All CCTV recordings shall be retained for a minimum of 28 days and shall be correctly date and time stamped.
- 1.4. CCTV recordings should be made available within 48 hours for inspection upon receipt of a request by the Police and Authorised Officer of the Licensing Authority.
- 1.5. A member of staff shall always be present on the premises whilst they are open who is capable of operating the CCTV system and able to facilitate viewing of CCTV footage upon the request of the Police and Authorised Officer of the Licensing Authority and be able to provide footage in an easily downloadable format.

### 2. Proof of Age

- 2.1. The Premises Licence Holder shall operate a Challenge 25 policy.
- 2.2 The only forms of acceptable ID shall be
  - a) a passport
  - b) a photocard driving licence
  - c) a proof of age card bearing the PASS logo
  - d) a Ministry of Defence ID card
  - e) any other form of ID from time to time approved by the Secretary of State

### 3. Incident Log

- 3.1. An Incident Record, whether kept in written or electronic form, shall be maintained at the premises and made available on request to the Police or an Authorised Officer of the Licensing Authority. The Incident Record shall record any complaints received in connection with the licensable activity committed at the premises, any faults with the CCTV system, any refusal to sell alcohol at the premises, and any visit to the premises by a responsible authority in connection with the licensable activity permitted at the premises.

### 4. Training

- 4.1. All relevant staff shall be trained in relation to their responsibilities under the Licensing Act 2003.

4.2. Training Records shall be promptly updated and made available for inspection upon receipt of request from the Police or an Authorised Officer of the Licensing Authority as soon as reasonably practicable..

5. Miscellaneous

5.1. A panic alarm and system shall be installed and maintained at the premises.

5.2. A burglar alarm system shall be installed and maintained at the premises.

5.3. An electronic till prompt system shall be installed and maintained at the premises.